

# What To Do If Your Temporary Airman Certificate is Expiring Soon

Several reports have been received by the FAA pertaining to Temporary Airman Certificates that will expire while the Federal government is partially shut down. During the partial shutdown the FAA is not processing these certificates so there is a chance that the Temporary Airman Certificate that was issued will expire prior to receiving the permanent airman certificate.

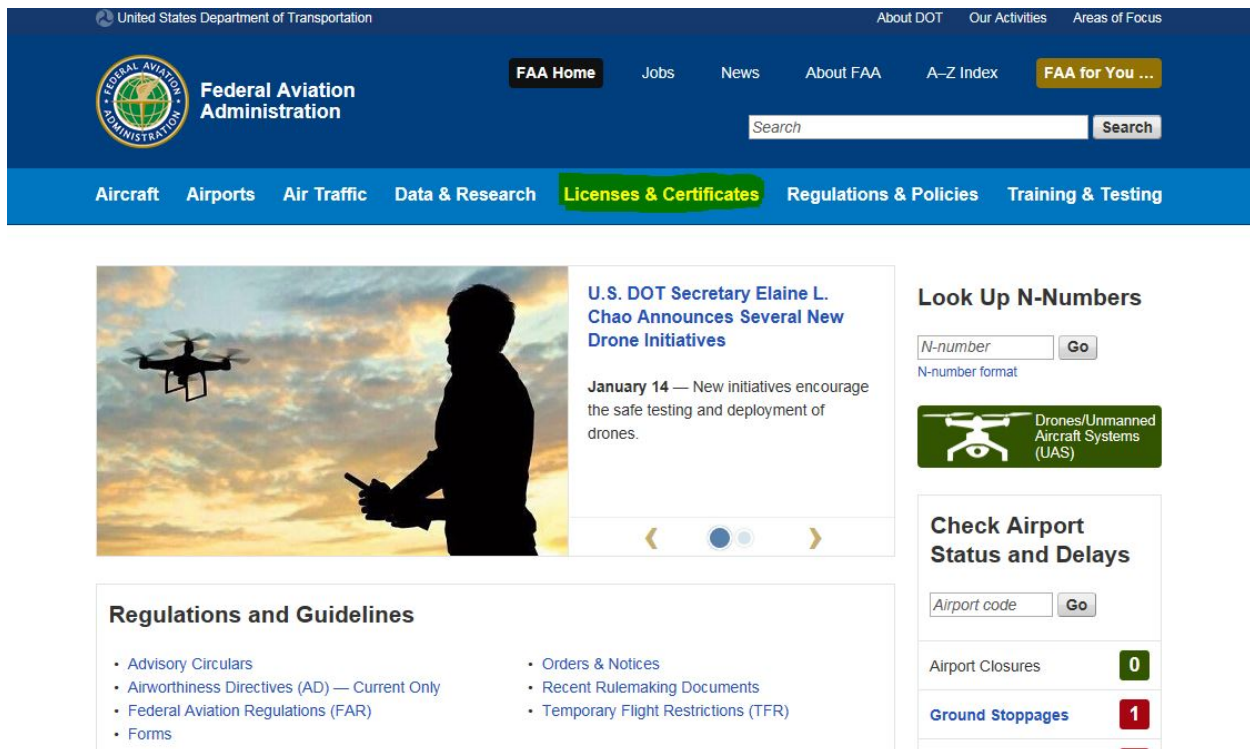
Local FAA offices (FSDOs, CMOs, and AEG's) should advise impacted airmen of the ability to check the status of their certificate on [www.faa.gov](http://www.faa.gov) and to request a temporary authority to exercise certificate privileges, which is valid for 60 days, via Airmen Online Services.

**NOTE:** This addresses all airmen (pilots, ground instructors, flight instructors, flight engineers, flight navigators, mechanics, air traffic control tower operators, aircraft dispatchers, repairmen, and parachute riggers) for whom the application was processed, but a certificate was not mailed or not yet received.

Steps to do this are shown below:

**Step 1:** Check to see if your application has been processed:

- Navigate to [www.faa.gov](http://www.faa.gov). Click on *Licenses & Certificates* as highlighted below



The screenshot shows the FAA website interface. At the top, there is a navigation bar with the FAA logo and the text "Federal Aviation Administration". To the right of the logo are links for "FAA Home", "Jobs", "News", "About FAA", "A-Z Index", and "FAA for You ...". Below this is a search bar. A secondary navigation bar contains links for "Aircraft", "Airports", "Air Traffic", "Data & Research", "Licenses & Certificates" (highlighted in green), "Regulations & Policies", and "Training & Testing".

Below the navigation bar, there is a main content area. On the left, there is a large image of a person's silhouette operating a drone. To the right of the image is a news article titled "U. S. DOT Secretary Elaine L. Chao Announces Several New Drone Initiatives" with a sub-headline "January 14 — New initiatives encourage the safe testing and deployment of drones." Below the article are navigation arrows.

On the right side of the main content area, there are two widgets. The first is "Look Up N-Numbers" with an input field for "N-number", a "Go" button, and a note "N-number format". Below this is a green button with a drone icon and the text "Drones/Unmanned Aircraft Systems (UAS)". The second widget is "Check Airport Status and Delays" with an input field for "Airport code", a "Go" button, and a summary of "Airport Closures" (0) and "Ground Stoppages" (1).

At the bottom left, there is a section titled "Regulations and Guidelines" with a list of links: "Advisory Circulars", "Airworthiness Directives (AD) — Current Only", "Federal Aviation Regulations (FAR)", "Forms", "Orders & Notices", "Recent Rulemaking Documents", and "Temporary Flight Restrictions (TFR)".

- **Step 2:** The airman should select *Search Airman Certificate Information* as highlighted below. Fill out the information in the website to see what the FAA shows as your most recent certificate information.

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FAA Home ▶ Licenses & Certificates

**Licenses & Certificates**

From pilots and aircraft to airports and spaceports, we provide procedures and tools to help you apply for, receive, and maintain FAA licenses and certificates.

**Airmen**

- Airmen Certification
  - Airmen Certification FAQ
  - Integrated Airmen Certification and/or Rating Application (IACRA)
  - Become a Pilot
  - Become a Mechanic
  - Contact the Airmen Certification Branch
  - **Search Airman Certificate Information**
- Airmen Online Services
  - Update Your Address
  - Renew an Airmen Certificate

**Forms**

- Form 8130-3, Authorized Release Certificate, Airworthiness Approval Tag
  - Order 8130.21 (PDF), Procedures for Completion and Use of FAA Form 8130-3
- Form 8130-6, Application for US Airworthiness Certificate
- Airmen Certificate and/or Rating Application
  - For Pilots: Form 8710-1
  - For Mechanics: Form 8610-2

**Top Tasks**

- Search airmen certificate information
- Replace an airmen certificate
- Update your address
- Look up an N-number 🔍
- Get a medical certificate


**ADS B EQUIP NOW!**

- If the information from the website matches your current Temporary Airman Certificate that is about to expire, your application has been processed by the FAA and you can request temporary authority to exercise privileges or a replacement certificate from Airmen Online Services.

**NOTE:** Make sure you are comparing the information from this website to your current Temporary Airman Certificate that is about to expire in order to avoid operating with a previous certificate.

- **Step 3:** Navigate to Airmen Online Services at the following web address - [https://www.faa.gov/licenses\\_certificates/airmen\\_certification/airmen\\_services/](https://www.faa.gov/licenses_certificates/airmen_certification/airmen_services/).
- **Step 4:** If this is the first time that the airman has been to this site they will need to *Create an account* (see top highlighted area).
- **Step 5:** Once the account is established, the airman should click on *Login* to get access to Airmen Online Services. (see bottom highlighted area).

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Search

**Aircraft Airports Air Traffic Data & Research Licenses & Certificates Regulations & Policies Training & Testing**

FAA Home ▶ Licenses & Certificates ▶ Airmen Certification

**Airmen Certification**  
**Airmen On-Line Services**

**If this is your first time using Airmen Certification online services:**

- [Create an account](#)

**Login to:**

- [Change status of address releasability](#)
- [Change your address](#)
- [Order a replacement certificate](#)
- [Remove SSN as certificate number](#)
- [Request temporary authority to exercise certificate privileges](#)
- [Request verification of certificate privileges](#)

**Visit the FAA Safety Program Airmen Notification System (SPANS) website to:**

- Take advantage of FAA sponsored events and seminars
- Increase your skills as an airmen
- Change your email notification preferences

**Top Tasks**

- [Search airmen certificate information](#)
- [Read English proficiency requirements](#)
- [View airmen certification FAQs](#)
- [Replace an airmen certificate](#)
- [Log in to airmen online services](#)

- **Step 6:** Once you login to the Airmen Online Service, select *Request Temporary Authority to Exercise Certificate Privileges*. This will take you to the section where you request the document.

Airmen Services: Main Menu

<b>Account</b> <ul style="list-style-type: none"> <li>Change Mailing Address</li> <li>Change Mailing Address Releasability</li> <li>Change E-Mail</li> <li>Change Password</li> </ul>	<b>Certificate</b> <ul style="list-style-type: none"> <li>Remove SSN as Certificate Number</li> <li>Order Replacement Certificates</li> <li>Request Temporary Authority to Exercise Certificate Privileges</li> <li>Request Verification of Certificate Privileges</li> </ul>
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Logoff E-Mail Airmen Certification

**OFFLINE Forms & Links Related to Airmen Certification**

The links and forms below are provided to allow you to complete requests that are either not available online, or cannot be completed online due to some technical issue.

\*\* Select Off-line form or link  Go

JavaScript Enabled \* Required

accessing a U.S. Government information system. This information system, including all related equipment, networks, and network devices, is provided for U.S. Government-authorized use only. Unauthorized or use of this system is prohibited, and may result in civil and criminal penalties, or administrative disciplinary action. The communications and data stored or transiting this system may be, for any lawful Government monitored, recorded, and subject to audit or investigation. By using this system, you understand and consent to such terms.

- Step 7: On the Request Temporary Authority to Exercise Certificate Privileges page, the airman can request a replacement certificate for \$2.00 each, a temporary authority (no charge), or both. If a temporary authority is requested fill out the delivery method at the bottom of the page and hit submit.



Certificate	Request Replacement Certificate	Request Temporary Authority	* Reason
AIRLINE TRANSPORT PILOT [REDACTED]	<input type="checkbox"/> Order Replacement \$2.00	<input checked="" type="checkbox"/> Temporary	EXPIRING TEMPORARY
FLIGHT INSTRUCTOR [REDACTED]	<input type="checkbox"/> Order Replacement \$2.00	<input checked="" type="checkbox"/> Temporary	EXPIRING TEMPORARY
REMOTE PILOT [REDACTED]	<input type="checkbox"/> Order Replacement \$2.00	<input checked="" type="checkbox"/> Temporary	EXPIRING TEMPORARY

Select Delivery Method

Current E-Mail [REDACTED]  
 Other E-Mail   
 FAX Number     
 City   
 State / Country  UNITED STATES

<< Back Reset Main Menu Submit >>  
\* Required

The letter returned will be similar to the one shown below.



U.S. Department  
of Transportation

Aviation Safety

P.O. Box 25082  
Oklahoma City, Oklahoma 73125-0082  
WEB Address: <http://registry.faa.gov>

**Federal Aviation  
Administration**

JANUARY 24, 2019

[REDACTED]

OUR RECORDS SHOW YOU HOLD AIRLINE TRANSPORT PILOT CERTIFICATE [REDACTED] WITH RATINGS AIRPLANE MULTIENGINE LAND, ROTORCRAFT-HELICOPTER, S-70, COMMERCIAL PRIVILEGES AIRPLANE SINGLE ENGINE LAND, ENGLISH PROFICIENT, ISSUED 05/06/2012.

FLIGHT INSTRUCTOR CERTIFICATE [REDACTED] WITH RATINGS AIRPLANE SINGLE AND MULTIENGINE, ROTORCRAFT-HELICOPTER, INSTRUMENT AIRPLANE AND HELICOPTER, VALID ONLY WHEN ACCOMPANIED BY PILOT CERTIFICATE NUMBER [REDACTED], ISSUED 09/06/2017, AND EXPIRES 12/31/2019.

REMOTE PILOT CERTIFICATE [REDACTED] WITH RATINGS SMALL UNMANNED AIRCRAFT SYSTEM, ISSUED 12/09/2016.

THIS TEMPORARY AUTHORITY TO EXERCISE THE PRIVILEGES OF YOUR CERTIFICATE(S) EXPIRES ON MARCH 25, 2019.

